



Auto mechanic job description template

Company introduction: _____

(Tell the applicant a little bit about your shop and what makes you special. Make these details engaging to generate interest.)

Clear duties and expectations: _____

(Describe in detail what you expect from them if selected for the position.)

Basic skills and requirements: _____

(Give them a clear idea of the qualifications you're looking for. List specific certifications like ASE if they're required for the role.)

Work hours and benefits: _____

(Paint a complete picture of what they can expect for the week at your shop! Benefits are a huge draw, so make sure to detail everything from health insurance to PTO coverage.)

Invite them to apply!